

International Transcript Request and Release Authorization Form

Note to applicant: Please complete this form and send it to the registrar or controller of examinations at your institution.

Name of applicant: _____

Previous/maiden name: _____

Date of birth: _____

Name of university: _____

Dates of attendance:	From	To
	(month/year)	(month/year)
	_____	_____

Student number: _____

I hereby authorize the release of my academic record to the Norwegian Directorate for Higher Education and Skills (HK-dir).

Date:	Applicant's signature:
_____	_____

Note to the institution: The above-named person has applied for his/her academic credentials to be evaluated and requests that a transcript of his/her academic record be released to HK-dir.

Please print and send the transcripts in a sealed envelope directly to one of the following addresses:

Regular mail: The Norwegian Directorate for Higher Education and Skills (HK-dir)
P.O. Box 236 Sentrum, NO-0103 Oslo, Norway

DHL, UPS and other international courier, parcel and express mail services:
The Norwegian Directorate for Higher Education and Skills (HK-dir)
Karl Johans gate 7, NO-0154 Oslo, Norway

If your education institution uses a digital credential service (such as Parchment), this can replace transcripts sent directly by post. Electronic transcripts can be issued through such a service to enic-naric@hkdir.no

Please note that HK-dir has certain requirements for electronic transcripts and reserves the right to assess whether these are fulfilled. Transcripts sent as e-mail attachments are not accepted.