# Information about the host institution

|  |  |  |
| --- | --- | --- |
| Host institution  [text] | | |
| PO Box address  [text] | | |
| Postal code  [text] | City  [text] | Place  [text] |
| Telephone  [text] | | |
| E-mail address  [text] | | |

# contact person

|  |  |
| --- | --- |
| Name  [text] | |
| TItle  [text] | |
| Telephone work  [text] | Mobile  [text] |
| E-mail address  [text] | |

# about the centre

|  |
| --- |
| Name of Centre  [text] |
| Is the Centre already established at the time of the application (yes/no)?  Yes  No |
| Please name any consortium partners for the Centre  [text] |

# abstract

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| --- |
| Describe briefly the aims as well as the current and planned activities of the Centre (150 words)  [Body text (150 words)] |

# Application document

The application must be written in English and follow the requirements set in this template. It must not contain more than 10 pages in Times New Roman, 12-point types, with lines spaced 1.5 and margins of 2 cm. Within this format, the applicant must provide:

1. **Documentation of educational quality in existing provision**

The applicant must comment and critically reflect on themes and questions set out in the criteria, and compare their existing provision with similar provision within the same subject/discipline area, both nationally and internationally. Through this, the applicant must document that the academic community qualifies as a Centre for Excellence in Education.

1. **A centre plan**

The applicant must comment and critically reflect on themes and questions set out in the criteria. The Centre Plan must outline the vision of the Centre, its strategy and plans. It must present the plans for the dissemination of knowledge and practices to its own institution(s) and to other educational communities as well as an evaluation and impact framework.

## Appendices

The following appendices must be included (and no other):

1. A list of references
2. A budget for the Centre for the first five-year period, including motivation for costs (see guidelines at [www.nokut.no/SFU/utlysninger](http://www.nokut.no/SFU/utlysninger))
3. An action plan for the Centre, including milestones (no more than three pages)
4. CVs of the proposed Centre Leader and two to five key members of the Centre team (each CV must not exceed two pages)

All appendices must be in English.

## Practical information

The rector of the host institution must sign the application.

The deadline for submitting applications is set in the announcement of the call.

All applications will be published on the NOKUT website, alongside the expert panel’s feedback.

# Application document

|  |
| --- |
| [Body text] |

# comments

|  |
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| [Body text (150 words)] |