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Minutes: online-meeting – identification of best practice cases (WP7)

Time: Thursday, 10.10.2019 (12:00 – 13:00)

Place: Online-meeting

Participants: see list at the end of the document.

1) Welcome and status update of the project

- NOKUT provides information about the completed work packages in the project (WP1-WP7).
- First outcomes of the project: refugees country briefings and webinars (WP3, WP4)
- Recently completed WP6 on the testing of the Toolkit at the five higher education institutions taking part in the project. Differences in institutional mandates and background of applicants at the institutions involved in the testing, but clear and tangible results of the testing that has made a difference for individuals.
- Focus of today's meeting: practical information about remaining activities and agree on how we move forward with the dissemination of the results of the testing.

2) Information about the remaining work packages

- Three work packages (WP 7, 8 and 9) are remaining in the project.
- This online meeting is related to the WP 7 on identifying best practice cases, and concerns that we are to agree on how we are to present the results of the testing.
- WP 8 concerns the dissemination of the results, which as a first stage will take place through a live-webinar where the experiences of the HEIs will be in focus.
- The last work package (WP 9) concerns the final dissemination seminar, which will take place in Brussels on the 17th of January. Information about the date and location has been sent out earlier, and more detailed information about the programme will come as part of an official invitation in November.





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3) Plan for upcoming webinar on best practices and comments from consortium

- Important to compile and present the results of the testing to a wider audience, especially other higher education institutions, NARICs and stakeholder organizations.
- Purpose of the webinar: address the whole process that comes with the assessment of inadequately documented qualifications and the testing that has taken place at HEIs.
- Format: discussion around a set of topics related to the testing process.
- NUFFIC will be responsible for the technical platform and NOKUT will lead the discussion.
- Representatives from the HEIs will contribute with answers to questions related to the different topics addressed in the webinar.
- Length of webinar: approximately 90 minutes.
- Question raised by Michael Gaebel (EUA) concerning the development of a fact sheet.
- NOKUT confirms that a document related to the webinar will be developed and distributed next week (week of 14th of October).
- NOKUT informs that a detailed plan for the webinar has been drafted, and that the final version will be distributed next week.
- Proposed date for the webinar: dress rehearsal on the 18th of November and the live webinar on the 19th of November.
- KMK and CIMEA are unsure whether they will be available to 'attend' the webinar on the 19th of November: will look up alternative dates and inform project coordinator. The date is suitable for the rest of the consortium.
- A final decision about the date for the webinar will be made next week (the week of 14th October and the consortium will be informed as soon as possible.
- Questions raised by Jessica Stannard (NUFFIC) concerning how to spread the word about the webinar.
- NOKUT would like all participants in the consortium to spread the information to the relevant target group, when a final invitation has been drafted by NOKUT (by the end of the week of 14th of October).





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- Question raised by Angela Lambkin (QQI) concerning whether the experiences of candidates will be part of the webinar.
- NOKUT informs that this will be looked into in terms of future dissemination, but that the format of the upcoming webinar makes it difficult to include at this stage.

4) Reporting on dissemination activities

- NOKUT informs about the importance of collecting information about dissemination activities performed throughout the project.
- NOKUT will send out dissemination template to consortium within the next days.

5) Conclusion of meeting

- Documents related to the webinar will be distributed by NOKUT next week (the week of 14th of October). This includes a detailed plan for the webinar and a compiled description of the background of the webinar and the results which will be presented.
- Final confirmation of the webinar date will be made next week (the week of 14th of October), and NOKUT will inform the consortium as soon as it has been decided.





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Participants

	Institution	First name	Last name	Country
1	CIMEA	Silvia	Bianco	Italy
2	KMK	Miriam	Wiederhold	Germany
3	KMK	Elisabeth	Bartmann	Germany
4	NOKUT	Marina	Malgina	Norway
5	NOKUT	Erlend Bern	Aaser	Norway
6	NUFFIC	Jessica	Stannard	Netherlands
7	NUFFIC	Samer	Alzaidy	Netherlands
8	LUISS	Michele	Gradoli	Italy
9	University of Bremen	Jens	Kemper	Germany
10	QQI	Angela	Lambkin	Ireland
11	University of Limerick	John	Lannon	Ireland
12	University of Utrecht	Megan	Van der Moezel	Netherlands
13	ESU	Fanchon	Lefevre	Belgium
14	EUA	Michael	Gaebel	Belgium
15	Oslo Metropolitan University	Liv Silje	Borg	Norway
16	KIRON Open Higher Education	Heba	Ledwon	Germany
17	CICIC	Nathanaël	Poli	Canada

